

An invitation to apply for Part-Time Superintendent of Schools

# WASHTUCNA SCHOOL DISTRICT



The Washtucna School District Board of Directors is seeking a part-time superintendent to begin July 1, 2021, to assist in leading the district in the continuation of its array of educational programs. The successful candidate will work with a knowledgeable and supportive school board who are each committed to the highest quality education for all Washtucna students.

## **BOARD OF DIRECTORS**

Steve Crouse, Chair | Jake Sitton, Vice Chairman | Teresa Correll  
Vickie Boland | Jeremy Jessop

---

## CHALLENGES AND OPPORTUNITIES

The primary responsibility of the superintendent is to effectively supervise and lead the Washtucna School District. They must work cooperatively with the school board, teachers and staff.

The superintendent is expected to:

**Work to build** community, parent and staff support for the Washtucna School District.

**Effectively lead** the District and work to increase District enrollment in a time of enrollment reductions.

**Be knowledgeable** of school budget and financial issues.

**Work to improve** district facilities.

**Work to bring** closure to all parties during collective bargaining.

## QUALITIES AND QUALIFICATIONS

**The Washtucna School Board seeks candidates with successful teaching and/or administrative and/or central office experiences.**

- Experience as a school administrator is preferred. Experience as a public school superintendent is preferred.
- MA in Educational Administration required, superintendent certification preferred
- Have or be in the process of obtaining Washington certification as a superintendent.
- Knowledge of Washington State school finance, budgeting, and accounting system is required.

**The Washtucna School Board is seeking candidates who can provide positive evidence that the new superintendent has:**

- A belief that “kids come first”; that every child does learn.
  - The ability to inspire confidence and trust, and to establish positive working relationships.
  - Demonstrated ability as an effective leader.
  - Is able to make decisions based on common sense.
  - Good communication skills and good sense of humor.
  - An understanding of small schools and teaching/learning in small school settings.
-



## Our District and Community

The Washtucna School District is located in Adams County in the heart of Eastern Washington dry land wheat country. The Tri-Cities area is 60 minutes to the southwest, and Spokane is one hour and 26 minutes to the Northeast.

The District is part of NEWESD 101 in Spokane. Campuses for WSU are located in Pullman, Tri-Cities and Spokane. EWU in Cheney is about 80 miles toward Spokane.

Washtucna has approximately 300 residents, including surrounding farm families. The District has 70 students in grades K-12, served by 13 certificated and 13 classified staff. The annual budget is approximately \$2 million. A full range of educational programs is offered, including vocational programs, special education.

District facilities include one larger school building and a smaller building separated by a short breezeway. The District offers a preschool program.

The school is the hub of community activity. The District is combined with neighboring districts in the Lind-Ritzville Athletic Cooperative and has high student participation. There are afterschool activities for children and many evening functions for the whole family.

## Compensation

The School Board will negotiate a .4 contract with a salary based on experience and qualifications that is commensurate with districts of similar size.



## APPLICATION PROCESS

The Washtucna School District Board of Directors is working with NorthEast Washington ESD 101 to assist in the superintendent search process. For information please visit the NEWESD 101 website at [www.esd101.net](http://www.esd101.net) or the Washtucna School District website at [www.tucna.wednet.edu/](http://www.tucna.wednet.edu/)

### **A completed application will include:**

- Formal letter of application that addresses the challenges, opportunities, qualities and qualifications outlined in the position brochure
- Current resume/vita
- Current letters of recommendation, including at least two from school board members

### **Applications and all inquiries should be addressed solely to:**

Dr. Michael Dunn, Superintendent  
NEWESD 101  
4202 S Regal St  
Spokane, WA 99223  
509.789.3500 (work)  
509.701.1742 (cell)  
[mkempel@esd101.net](mailto:mkempel@esd101.net)

**May 7, 2021**

Application deadline  
Materials must be submitted electronically to [mkempel@esd101.net](mailto:mkempel@esd101.net)

**May 10-12, 2021**

Screening and reference checks

**May 13, 2021**

Interviews

**May 14, 2021**

Announcement

**July 1, 2021**

Superintendent begins

The Washtucna Board of Directors reserves the right to consider any candidate until a Part-Time Superintendent is hired.  
Washtucna School District is an equal opportunity employer.